

FAMILY OBLIGATIONS

THE PURPOSE OF THIS DOCUMENT IS TO CLARIFY THESE OBLIGATIONS SO THE FAMILY CAN CLEARLY UNDERSTAND WHAT IS EXPECTED. IF YOU HAVE ANY QUESTIONS REGARDING THE OBLIGATIONS THAT ARE OUTLINED BELOW, PLEASE ASK YOUR CASEWORKER. PLEASE UNDERSTAND THAT YOUR FAILURE TO FULFILL THESE PROGRAM OBLIGATIONS COULD LEAD TO TERMINATION OF PROGRAM BENEFITS AND EVEN CRIMINAL PROSECUTION. FOR YOUR BENEFIT AND PROTECTION, PLEASE READ THE FOLLOWING:

A. This section states the obligations of the participant family under the program

1. The family must supply any information that the Housing Authority of Jackson County or HUD determines is necessary in the administration of the program, including submission of required evidence of citizenship or eligible immigration status. Information includes any requested certification, release or other documentation.
2. The family must supply any information requested by the Housing Authority of Jackson County or HUD for use in a regularly scheduled reexamination or interim reexamination of family income and composition in accordance with HUD requirements.
3. The family must disclose and verify Social Security Numbers and must sign and submit consent forms for obtaining information.
4. Any information supplied by the family must be true and complete.
5. You must report any changes within 10 days from the change. Failure to do this could result in termination from the program

B. Housing Quality Standard breach caused by the Family

1. The family is responsible for any HQS breach caused by the family or its guests.

C. Allowing the Housing Authority of Jackson County inspections.

1. The family must allow the Housing Authority of Jackson County to inspect the unit at reasonable times and after at least 2 days notice.

D. Violation of Lease

1. The family may not commit any serious or repeated violation of the lease. If a Fed is filed and judgment is awarded to the owner and enforced, the family will be terminated from the program.

E. Family Notice of Move or Lease Termination

1. The family must notify the Housing Authority of Jackson County and the owner before the family moves out of the unit or terminates the lease by a notice to the owner.

F. Owner Eviction Notice

1. The family must promptly give the Housing Authority of Jackson County a copy of any owner eviction notice it receives.

G. Use and Occupancy of the Unit

1. The family must use the assisted unit for a residence by the family. The unit must be the family's only residence.
2. The Housing Authority of Jackson County must approve the composition of the assisted family residing in the unit. The family must promptly inform the Housing Authority of Jackson County of the birth, adoption or court-awarded custody of a child. The family must request approval from the Housing Authority of Jackson County to add any other family member as an occupant of the unit. No other person (i.e., no one but members of the assisted family) may reside in the unit (except for a foster child/foster adult or live-in aide as provided in paragraph (4) of this Section).
3. The family must promptly notify the Housing Authority of Jackson County if any family member no longer resides in the unit.
4. If the Housing Authority of Jackson County has given approval, a foster child/foster adult or a live-in aide may reside in the unit. The Housing Authority of Jackson County has the discretion to adopt reasonable policies concerning residence by a foster child/foster adult or a live-in aide and defining when the Housing Authority of Jackson County consent may be given or denied.
5. Members of the household may engage in legal profit making activities in the unit, but only if such activities are incidental to primary use of the unit for residence by members of the family. Any business uses of the unit must comply with zoning requirements and the affected household member must obtain all appropriate licenses.
6. The family must not sublease or let the unit.
7. The family must not assign the lease or transfer the unit.
8. The family must not allow any person who is not an approved member of the household to use the participant's address as a mailing address as it will establish proof of residency and may result in termination of assistance.

H. Absence from the Unit

1. The family must supply any information or certification requested by the Housing Authority of Jackson County to verify that the family is living in the unit, or relating to family absence from the unit, including any Housing Authority of Jackson County requested information or certification on the purposes of family absences. The family must cooperate with the Housing Authority of Jackson County for this purpose. The family must promptly notify the Housing Authority of Jackson County in writing of its absence from the unit.
2. Absence means that no member of the family is residing in the unit. The family may be absent from the unit for up to 30 calendar days. The family must request permission from the Housing Authority of Jackson County for absences exceeding 30 calendar days. The Housing Authority of Jackson County will make a determination within 10 business days of the request. An authorized absence may not exceed 180 calendar days. Any family absent for more than 30 calendar days without authorization will be terminated from the program.
3. Authorized absences may include, but are not limited to:
 - A. Prolonged hospitalization
 - B. Absences beyond the control of the family (i.e., death in the family, other family member illness)
 - C. Other absences that are deemed necessary by the Housing Authority of Jackson County

I. Interest in the Unit

1. The family may not own or have any interest in the unit (except for owners of manufactured housing renting the manufactured home space).

J. Fraud and Other Program Violation

1. The members of the family must not commit fraud, bribery, or any other corrupt or criminal act in connection with the programs.

K. Crime by Family Members

1. The members of the family may not engage in drug-related criminal activity or other violent criminal activity or other criminal activity that threatens the health, safety or right to peaceful enjoyment of other residents and persons residing in the immediate vicinity of the premises. The use of medical marijuana is not included in the ban.

L. Other Housing Assistance

1. An assisted family, or members of the family, may not receive Section 8 tenant-based assistance while receiving another housing subsidy, for the same unit or for a different unit, under any duplicative (as determined by HUD or in accordance with HUD requirements) Federal, State or local housing assistance program.

Signature: _____ **Date:** _____

Signature: _____ **Date:** _____

Signature: _____ **Date:** _____

Signature: _____ **Date:** _____

By its signature, the family agrees to fulfill the program responsibilities noted above, and understands that failure to do so may result in permanent loss of housing assistance eligibility, and criminal prosecution. Further, as the signer of this document, I acknowledge that I have read, or had read to me in a language I understand, the above responsibilities and obligations and I agree to accept them.